



# Hong Kong Institute of Value Management

P.O. Box No. 1358, G.P.O., Hong Kong

Email: [membership@hkivm.org](mailto:membership@hkivm.org) Website: [www.hkivm.org](http://www.hkivm.org)

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## Aims

- To create an awareness in the community of the benefits to be derived from the application of Value Management (“VM”) in Hong Kong.
- To encourage the use of the Value Management process by sponsors.
- To establish and maintain standards of Value Management practice in Hong Kong.
- To contribute to the dissemination of the knowledge and skills of Value Management.
- To establish an identity for the Institute within Hong Kong and overseas.
- To encourage research and development of Value Management with particular emphasis on developing new applications of the process.
- To encourage and assist in the education of individuals and organisations in Value Management in Hong Kong.
- To establish and maintain a Code of Conduct for practitioners of Value Management in Hong Kong.
- To maintain lists of Value Management Facilitators in Hong Kong.
- To attract membership of the Institute to support these objectives.

## Activities

- **Seminars and Training:**  
The Institute organises VM seminars and training courses on regular basis.
- **Publication:**  
The Institute publishes newsletter on regular basis. Member will receive the newsletters free of charge. Members are also encouraged to send articles to the Institute for publication.
- **Lists of Value Management Facilitators:**  
The Institute maintains lists of Value Management Facilitators for public and private clients in Hong Kong. Value management facilitators who want to be on the lists **MUST BE** members of the Institute.

## Membership

Membership is open to individuals who have active and genuine interest in the promotion and applications of Value Management. The Institute’s membership has six different classifications:

- ***Honorary Fellow (HFHKIVM)***
- ***Retired Member (RMHKIVM)***
- ***Fellow (FHKIVM)***
- ***Member (MHKIVM)***
- ***Associate Member (AHKIVM)***
- ***Student Member***

### ***Honorary Fellow (HFHKIVM)***

Those persons, who in the opinion of the Council of the Institute have rendered outstanding services to the Institute or by reason of either their positions or experience or eminence in their professions may be enabled to render assistance in promoting the objectives of the Institute, may, by

invitation of the Council, be elected as Honorary Fellows.

### ***Retired Member (RMHKIVM)***

Those Fellows or Members who are older than 60 and no longer practising VM facilitation may, on application by a simple letter acknowledged by the Council, be classified as Retired Members.

### ***Fellow (FHKIVM)***

The Council may, from time to time, invite those persons who have great contributions to the Institute and/or are of good reputation in VM to become a Fellow of the Institute.

A Member fulfilling the following requirements is eligible to apply for Fellow membership, subject to the Council's approval at its discretion:

- has been a Member of the Institute for 5 years;
- has achieved positions of responsibility, and has brought superior knowledge and practice in VM;
- has substantial contribution to the VM profession in general; and
- has substantial contribution to the Institute (e.g. acting as a council member or supporting the operation of the Institute).

### ***Member (MHKIVM)***

A person fulfilling the following requirements is eligible to apply to become a Member of the Institute, subject to the Council's approval at its discretion:

- can demonstrate a significant level of knowledge and experience in VM; and
- has obtained a Bachelor's degree plus 5 years' post-degree working experience; or
- is a full professional member of other professional institutions recognized by the Council (e.g. HKICPA, HKIA, HKBA, HKDA, HKIE, HKILA, LSHK, HKMA, HKIP, HKIS, HKICS, HKICM); or
- has obtained a Doctoral degree.

### ***Associate Member (AHKIVM)***

A person, who can demonstrate an interest in pursuing the objectives of the Institute but may not have gained sufficient VM experience to be qualified as a Member, may apply to become an Associate Member of the Institute, subject to the Council's approval at its discretion.

### ***Student Member***

All full time students who have an interest in VM are welcome to apply to become a Student Member of the Institute, subject to the Council's approval at its discretion.

**Membership Fee**

The Entrance Fee and the Annual Subscription are as follows:

Membership Grade	Entrance Fee	plus	Annual Subscription	
			Apply on or before 30 June	Apply on or after 1 July
<b>Honorary Fellow (HFHKIVM)</b>	NIL	+	NIL	
<b>Retired Member (RMHKIVM)</b>	NIL		NIL	
<b>Fellow (FHKIVM)</b>	HK\$300		HK\$1,000	HK\$500
<b>Member (MHKIVM)</b>			HK\$500	HK\$250
<b>Associate Member (AHKIVM)</b>			HK\$250	HK\$125
<b>Student Member</b>	NIL		NIL	

**Note:**

- Fees for overseas members are the same.
- For first time applicants, please pay both the Entrance Fee and the Annual subscription. Application will not be considered until the Institute receives the full payment.
- Members of any grade who would like to resume their membership have to pay the amount in arrears and a reinstatement fee of HK\$300.
- There are two ways to make your payments:
  - **Post a cheque in Hong Kong Dollars\*** payable to “**Hong Kong Institute of Value Management Limited**” accompanied by the filled-in cut-off slip below to the following address:

*Treasurer*  
*Hong Kong Institute of Value Management Ltd.*  
*PO Box 1358, G.P.O.*  
*Hong Kong*

- Note: If you wish to make your payment in other currency, you are required to pay an additional bank administration charge of HK\$300.
- **Deposit** into the Hong Kong and Shanghai Bank (Account No.: **162-132047-001**, Account Name: **Hong Kong Institute of Value Management Ltd.**) then send an email with a copy of your bank transfer / pay-in record and the filled-in cut-off slip below to our Treasurer ([treasurer@hkivm.org](mailto:treasurer@hkivm.org)) after your payment.
  - Note: If there is any bank administration charge required for the transfer, please ensure that the net amount receivable by HKIVM meets the amount payable.

**Application**

All applications mentioned above shall be submitted using the Application Form attached here. The Application Form shall be fully completed and submitted with the Entrance Fee, the Annual Subscription and the required attachments. False declarations, whether on the part of the applicant or the proposers, may lead to disciplinary and/or legal action. An application will be considered by the Council provided that it is received at least 21 days in advance of the Council’s scheduled meeting. The applicant may be required to attend that meeting and one of the proposers may be asked also to introduce the applicant to the Council. Any enquiries should be addressed to Mr. Qi LIANG, Membership Director, P.O. Box No.1358, G.P.O., Hong Kong. Email: [membership@hkivm.org](mailto:membership@hkivm.org).



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FOR OFFICE USE ONLY

Membership No. \_\_\_\_\_

## APPLICATION FOR MEMBERSHIP

– Fellow / Member / Associate Member / Student Member\*

### Note to Applicants:

- 1) Attach your CV outlining your professional employment and experience, and VM knowledge and experience;
- 2) attach a photocopy of HKID Card for Personal Details;
- 3) attach a photocopy of diplomas and professional certificates; and
- 4) attach a photocopy of proof of VM knowledge and experience with details of VM training, applications and technique (e.g., number and types of VM studies, roles in VM process, durations and dates of VM workshops, etc.).

### Part I: Personal Details

Title	Surname	Other Names in full	Name in Chinese (if applicable)
H.K.I.D. /Passport No.		Date of Birth	E-mail Address
Correspondence Address			
Telephone No. (Office)		(Home)	Fax No.

### Part II: Qualifications

Academic Qualifications		
Degree/Diploma	Name of University/College	Date obtained

Professional Qualifications			
Professional Body	Grade of Membership	Division	Date of Election

\* Please delete where appropriate.

**Part III: Details of Professional Practice**

Details of Present Employer	
Name of Company/Organisation	
Address	
Position	
Date joined	
Nature of present employment	

**Part IV: Nomination**

We, the undersigned, from personal knowledge or careful enquiry, recommend that the applicant is in every respect worthy of admission as **Fellow / Member / Associate Member / Student Member\*** of the Hong Kong Institute of Value Management and propose him/her to the Council as a proper person to be admitted into the Institute.

*(Signatures of two proposers who must be Fellows / Members of the Institute. At least one proposer must be a Fellow in the case of application for Fellow membership. Please complete with all details required.)*

Date	Name in full	Grade	Signature	Name of Organisation	Tel. No.

*(Please note that one of the proposers may be invited to introduce the applicant to the Council at a meeting scheduled for that purpose.)*

**Part V: Declaration**

I, the undersigned, being proposed for admission to **Fellow / Member / Associate Member / Student Member\*** of the Hong Kong Institute of Value Management, do hereby undertake, in the event of my admission, to abide by the Constitution and Bye-Laws of the Institute, as they now exist, or as they may hereafter be altered, amended or enlarged. I further declare that all particulars given in this application are true and correct.

Date: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

**\* Please Delete where Appropriate.**

<b>FOR OFFICE USE ONLY</b>	Date	Name of responsible officer	Officer's Signature	Remarks
Application received				
Acknowledgment sent				
Particulars verified and checked				
Council decision				
Entry to Register of Members				
Member informed				